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Headteacher: Mrs Janis M Waters BEd (Hons) Cantab NPQH LGSM*

27<sup>th</sup> May 2016

Dear Parents/Carers

Thank you for confirming your acceptance of your child's place at Great Leighs Primary School.

All children are invited to our Induction Sessions which are scheduled as follows:

Wednesday 15<sup>th</sup> June 1.30 – 2.45pm (**Parent Session at 1.30pm in the school hall**)

Wednesday 22<sup>nd</sup> June 1.30 – 2.45pm

Wednesday 29<sup>th</sup> June 9.30 – 12.30pm

We will open the gates for you at the start of these sessions and you will be able to bring your child into Squirrel Class. There they will be given a name badge, meet each other and Mrs Savage, and then enjoy the session activities. You will be able to collect your child from the classroom at the finishing time.

During your child's first Induction Session we invite you to a meeting in our school hall at 1.30pm when we will give you an overview of the school's vision and values, the Foundation Stage and give you documentation to complete for your child. We have invited our new school uniform provider to this session so you can view some uniform samples and will be able to order on line or purchase from their shop from 20<sup>th</sup> June. On our last Induction Session on Wednesday 29<sup>th</sup>, we invite you to bring a picnic for you and your child to share in our outdoor area at 12.00pm.

We hope that these three sessions help familiarise you and your child with our Foundation area and our teaching team. Should you have any concerns or queries please contact Mandy or Vicki in the school office.

In September we will be holding individual meetings for you and your child during the first four days (Thursday 1<sup>st</sup> – Tuesday 6<sup>th</sup>) so you can share any information about your child with us and your child can find his/her coat peg and book bag box ready for their first whole day which will be Wednesday 7<sup>th</sup> September.

Please let us know either by phone or email if you are unable to attend the Induction Sessions. I look forward to meeting you and your child on Wednesday 15<sup>th</sup> June.

Kind regards

*Janis Waters*

